



Juvenile Detention Youth Supervisor

Department: Juvenile Detention Home

EEO Code: 25

Class Code: 4211

FLSA: N

Effective: 01/01/2003

GENERAL STATEMENT OF DUTIES:

Under general direction; performs work of considerable difficulty by providing custody and general care to clients; supervises the activities of the clients.

SPECIFIC STATEMENT OF DUTIES:

Provides for the care, custody, control, and direct supervision of youths detained in the Detention Home; supervises youths' participation in provided activities; maintains safety and security standards and requirements; assists with educational programs; monitors equipment and supplies usage; encourages proper grooming habits; assists with the personal needs of the detainees; visually inspects areas for contraband; oversees meals; processes new admissions and releases; orients detainees to the detention home program, rules, and procedures; searches new admissions and inventories their personal property; operates touch screen security and other automated systems; performs and documents room checks; executes wake-up and lock-down procedures; assigns and follows up on clean-up duties; intervenes and defuses volatile situations; addresses and corrects misbehaviors; physically controls out-of-control youths using approved techniques and the least amount of force necessary; administers medication and first aid according to Detention Home procedures; issues clean clothing and linens; provides documentation of relevant shift happening and events in the daily log; implements emergency procedures when appropriate; receives on-going training; and performs other work as required.

REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:

Considerable knowledge in counseling the youth, institutional environment, behavioral science, and the judicial system.

Considerable skills in communicating, both orally and written; basic computer skills; child/adolescent development skills.

Considerable ability to model high level character and integrity when interacting with adolescents.

MINIMUM EDUCATION AND EXPERIENCE:

High school diploma; three years of experience with teenage group; or an equivalent combination of training and experience.

ADDITIONAL REQUIREMENTS:

None

<p>This class specification is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.</p>
